

# Master Flight Plan Program

The master flight plan program was established for the owners/operators of aircraft in Alaska. A master flight plan is intended to record static information on an aircraft, not on a pilot. Only one master flight plan, therefore, will be accepted per aircraft from the owner/operator. Master flight plan files are maintained by Flight Service Station Hubs for aircraft based within their respective area of responsibility, or Hub area. Aircraft owners/operators may file a master flight plan with any FSS in person, via mail, phone, fax, or radio. FSSs will forward master flight plan information to the appropriate FSS hub facility (FAI, ENA or JNU). A master flight plan on file with any Alaskan Region FSS hub facility will be accepted by all Alaskan FSSs. Upon receipt of master flight plan information, the FSS hub facility enters the information into their master flight plan file. The master flight plan becomes effective when the owner/operator is notified by the FSS specialist. This can be accomplished either verbally upon receipt of the master flight plan, or by other written or electronic means (fax, e-mail, phone, etc.).

Master flight plans must contain the following data:

- Aircraft Identification.
- Aircraft type/special equipment.
- Airspeed.
- Remarks, if any. (Radios, navigation equipment, floats, skis, other)
- Owner or operator's name, physical address and phone number.
- Owner or operator's mailing address.
- Aircraft home base, including tie-down number if available.
- Color of aircraft.
- Name and phone number of a 24-hour coordination contact.
- Optional items:
  - Service ceiling.
  - Maximum fuel capacity.

Aircraft owners/operators are responsible for ensuring the master flight plan information on file for their aircraft is current. Changes in master flight plan data should be reported to the appropriate facility immediately. Failure to provide updated information could cause unnecessary delays in search and rescue activities. Pilots who do not update master flight plan information may be excluded from the program.

When filing a flight plan for an aircraft with a master flight plan on file, provide the following information:

- Type of flight plan.
- Type of aircraft.
- Equipment code if IFR.
- Departure point.
- Departure time or activation time.
- Proposed altitude if IFR.
- Route of flight.
- Destination.
- Estimated time en route.
- Fuel on board.
- Pilot's last name.
- Number of people on board.

Pilots should advise where the master flight plan for the aircraft is filed when utilizing a master flight plan, i.e., "Master flight plan on file with Juneau FSS." The additional information required for search and rescue will be obtained from the facility holding the master flight plan file in the event the aircraft becomes overdue.